**Resource Management PSA Training Requirement**

**Due date of November 5th**

**Purpose – The purpose of this course is to provide Resource Managers a detailed review of the new PSA functionality for managing project resources.**

Upload the following video links:

Recording Training Session for Resource Managers:

<https://cienacorp.sharepoint.com/sites/PSAResourceHub/Shared%20Documents/Forms/AllItems.aspx?originalPath=aHR0cHM6Ly9jaWVuYWNvcnAuc2hhcmVwb2ludC5jb20vOmY6L3MvUFNBUmVzb3VyY2VIdWIvRWxKbkZPaTd1NGxLc1NaMWVSaTY3RXdCd3pVaXh4THk5NTB0aDZleTF4SVRnZz9ydGltZT1EWEZ4S2JoWTEwZw&id=%2Fsites%2FPSAResourceHub%2FShared%20Documents%2FPSA%20Enhancements%20Phase%202%20FY19%20Q4%2FResource%20Management%20Training%2FSession%201%208%2D27%20%28APJ%2DIndia%2DSubsea%2DEMEA%29%2Emp4&parent=%2Fsites%2FPSAResourceHub%2FShared%20Documents%2FPSA%20Enhancements%20Phase%202%20FY19%20Q4%2FResource%20Management%20Training>

Duration 1 hr 5 min 39 sec

Resource Request and Resource Planner Specific:

<https://financialforce.zoom.us/recording/play/Ao7hm1RWrUBBWeMSy0wWRIlN6oTgh0AGwLQb7CKP2O1WVkr-ml0RdJs4KTBscXhg?continueMode=true>

Duration – 3 mins 54 sec

SPM Specific Details:

<https://financialforce.zoom.us/recording/share/IN0aFzMgdUrqhhQC2y3vnyQAMjLLYphzvLxIlQio2tmwIumekTziMw>

Duration – 2 mins 49 sec

Quiz Questions:

Must not get more than 1 wrong to pass.

Mandatory to complete the quiz to pass the course.

1. What is the role of the resource manager?
2. Create contacts and assign skills in WorkDay.
3. Ensure all resources are taking time off.
4. Assign an available, qualified resource to the resource request.
5. Who submits a resource request?
6. PMO
7. SPM
8. PSA Admin
9. I can split a task across two resources?
10. True
11. False
12. Where do the resource skills come from?
13. PSA contact record
14. WorkDay
15. People Manager
16. Where can you see a schedule?
17. Resource Planner
18. Outlook Calendar
19. Excel Export
20. What types of assignments show up on the resource Planned view for a particular resource?
21. PTO
22. Self-assigned training
23. Previously assigned tasks
24. All of the above
25. In what PSA APP will you see a list of current tasks to fill as the Resource Manager?
26. Contacts
27. Resource Requests
28. Resource Planner
29. Which actions are available for the Resource Manager to take when processing a Resource Request?
30. Assign a resource
31. Hold a Resource
32. View in Planner
33. All of the above

Audience:

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| --- | --- |
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